

Hillsborough County School District Now Accepts Online Reading Endorsement Courses from the Schultz Center

Created January 10, 2020

Hillsborough County School District has reached an agreement with the Schultz Center to provide online Reading Endorsement courses for our teachers, starting February 3, 2020. **The Schultz Center has now replaced NEFEC** as an acceptable Reading Endorsement course provider under the district's state-approved Reading Endorsement program. **The district will continue to offer our own state-approved blended model courses, with district online courses being added in the 2020-2021 school year.**

The cost of a Schultz online course is \$165. **SDHC has agreed to pay for a total of 245 seats in Competencies 1-5 during the second semester of the 2019-2020 school year.** Due to the timing of the online courses beginning AFTER the blended courses have started, **the second semester online seats are available ONLY for K-12 teachers who are currently NOT registered for a second semester district blended course.** Middle and high school teachers on an Agreement to Earn, who were not able to secure a seat in a district blended course during second semester, will be given first option to register for a Schultz course. After those teachers are seated, other K-12 teachers who are NOT registered for a district blended course may request one of the seats. **(PLEASE NOTE: If a teacher does not successfully complete a course paid for by the district, the teacher will have to reimburse the district the \$165 through payroll deduction. The Payroll Reimbursement Form is attached to this document and must be returned with the request to be approved for a district paid seat in a Schultz course.**

We realize that some teachers who registered for one of the blended courses that will start within the next two weeks, will want to drop that course and register for the Schultz online course. **That will not be an option for these teachers.** At this point in time, the district is trying to accommodate as many of our teachers as we can. There will be opportunities for any teacher to take online courses, instead of district blended courses, in the 2020-2021 school year.

Registration will be on a first-come first-served basis. **Once the 245 seats are taken, a teacher may still register for a Schultz course, but she or he will have to pay the \$165 tuition.** Registration for district blended courses that will run in a three-week window in June opens in PDS on April 1. The goal is to also have Competency 1 available as a district online course this June. Information on the progress of that offering will be posted on the Reading Endorsement conference site in March, 2020.

Both online and blended Reading Endorsement courses must be taken one at a time and in numerical order. A copy of the teacher's in-service record showing completion of or DOE credit for prior Reading Endorsement courses must be submitted with the request.

To request a paid seat in one of the Schultz online courses, save the third and fourth pages of this document to your computer, complete the information, and attach it with a copy of your in-service record showing completion or credit for all Reading Endorsement courses prior to the requested course to an email. Requests with incomplete information or with no in-service record and reimbursement form attached will not be considered. Requests will be accepted at ReadingEndorsement@sdhc.k12.fl.us, starting at 8:00 AM on January 20, 2020. The cut-off for requests will be at 4:00 PM on January 23, 2020. **Only emails time-stamped between 8:00 AM January 20th and 4:00 PM January 23 will be eligible.**

Summary of Schultz Center Online Course Request

- The district will pay for 245 seats in Reading Endorsement Competency 1-5 online classes.
- First priority will be given to middle and high school teachers on an Agreement to Earn who were not able to secure a seat in a district blended course and must complete a class before June, 2020 to stay in compliance with their Agreement.
- After teachers who need a seat in order to meet an Agreement to Earn are placed, educators who are NOT enrolled in a second semester district blended RE course will be seated. **(Educators currently enrolled in a second semester district blended RE course may NOT enroll in a district paid online course for second semester.)**
- Educators who do not get placed in a district paid seat may still register for a seat by self-paying the \$165. Teachers should not register with Schultz, but send the request to ReadingEndorsement@sdhc.k12.fl.us.
- **Requests for a district paid seat in a Schultz Center course must be accompanied by a copy of the educator's SDHC's in-service record AND a signed Payroll Reimbursement Form in order to be considered.**

Request for Registration in a paid Schultz Center Reading Endorsement Course

Directions: Save this page to your computer. Complete all of the information below and **attach this page to an email, along with a copy of your district in-service record showing completion of or credit for all Reading Endorsement courses prior to the requested course and the signed reimbursement form.**

Email to ReadingEndorsement@sdhc.k12.fl.us **starting 8:00 AM on January 20, 2020**, but no later than 4:00 PM on January 23, 2020.

Name (as it appears in IDEAS):

Lawson #:

School Site:

Employee Position (e.g., 3rd grade teacher)

Reading Endorsement courses I have completed:

Reading Endorsement courses the DOE credited and I have added to my Hillsborough in-service record:

Which Competency course are you requesting?

Are you on an Agreement to Earn?

If so, what is the date you signed the letter?

Accessing In-service Records

Go to Ed Connect - log in

Click on employee at top in green box

Click on Self-Service in blue box

Click on Individual Professional Development Plan

Log-in - check the "I am not a robot" box.

Click continue

Click on in-service records on top tabs

Click on printable view

Hillsborough County School District
Reading Endorsement Add-on Program
Payroll Reimbursement Form



Please print a copy of this document, complete all of the requested information, sign and date the form. Scan (no digital photos) the document and return through district email to ReadingEndorsement@sdhc.k12.fl.us, along with the Request for Registration and a copy of your SDHC In-service Record showing completion of or credit for prior RE courses.

Name:

Lawson Employee ID #

School:

Site #

In an effort to better serve our teachers who are required to earn the Reading Endorsement, Hillsborough County School District has contracted with the Schultz Center to provide state-approved Reading Endorsement online courses to a specified number of district teachers.

I am requesting to take Reading Endorsement Competency _____(insert the number) online through the Schultz Center. I understand that the \$165 tuition for the course will be paid by Hillsborough County School District. However, if for any reason I do not successfully complete the course in the designated time window, **I agree to reimburse Hillsborough County School District the full tuition cost through a two-payment payroll deduction on the last two pay checks of the 2019-2020 school year.**

Should I want to retake the course through the Schultz Center, I will be allowed to register for the same course at my own expense for \$90.

Print Name:

Date:

Signature: