



EVALUATION REVIEW REQUEST 2019-2020 SCHOOL YEAR

Employee Name: _____ Lawson: _____

2019-2020 Information

Primary Site: _____ Site #: _____

Principal: _____ Primary Position: _____

This form is used to request a review of an employee's Evaluation Level for an employee rated less-than-effective in the 2018-2019 school year.

DIRECTIONS: This form is to be completed by both the *employee* and the *principal*. Complete all sections of this form. Return completed form as an attachment via email to GreatTeachers on IDEAS by 4:30 PM on June 30, 2020.

EMPLOYEE SECTION:

My 2018-2019 Evaluation Level was:

- Unsatisfactory Needs Improvement

I had a 2019-2020 Midyear Evaluation completed by my principal:

- Yes No

I had a 2019-2020 Assistance Plan, and I successfully participated in the plan:

- Yes No
 Not Applicable; I did not have a 2019-2020 Assistance Plan.

Additional Comments (Optional):

I certify that the above information is accurate.

Employee Signature: _____ Date: _____



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PRINCIPAL SECTION:

Based on observations and evidence of performance collected over the course of the 2019-2020 school year, I deem this employee's Performance Level to be Effective:

Yes

No

Additional Comments (Optional):

I certify that all information on this form, including the Employee Section, is accurate.

Principal Signature: _____ Date: _____

If additional space or documentation is needed, please include attachments as necessary.